

EMU Credit Hour, Instructional Time and Student Out-of-class Engagement Time Requirements

Main Campus Assumptions

Classroom time per credit hour/semester hour (minutes)*	750
Undergraduate out-of-class engagement per credit hour (hours)	2
Graduate out-of-class engagement per credit hour (minimum)(hours)	2.5
Graduate out-of-class engagement per credit hour (maximum)(hours)	3

*Note that classroom time includes final examinations.

Table 1. Main Campus Minutes Required Per Semester Hour/Credit Hour Granted

Semester Hours of Course	Undergraduate			Graduate (minimum)			Graduate (maximum)		
	Classroom Instruction	Out-of-class Engagement	Total Engagement	Classroom Instruction	Out-of-class Engagement	Total Engagement	Classroom Instruction	Out-of-class Engagement	Total Engagement
1	750	1,500	2,250	750	1,875	2,625	750	2,250	3,000
2	1,500	3,000	4,500	1,500	3,750	5,250	1,500	4,500	6,000
3	2,250	4,500	6,750	2,250	5,625	7,875	2,250	6,750	9,000
4	3,000	6,000	9,000	3,000	7,500	10,500	3,000	9,000	12,000
5	3,750	7,500	11,250	3,750	9,375	13,125	3,750	11,250	15,000
6	4,500	9,000	13,500	4,500	11,250	15,750	4,500	13,500	18,000

Table 2. Main Campus Hours Required Per Semester Hour/Credit Hour Granted

Semester Hours of Course	Undergraduate			Graduate (minimum)			Graduate (maximum)		
	Classroom Instruction	Out-of-class Engagement	Total Engagement	Classroom Instruction	Out-of-class Engagement	Total Engagement	Classroom Instruction	Out-of-class Engagement	Total Engagement
1	12.5	25	37.5	12.5	31.25	43.75	12.5	37.5	50
2	25	50	75	25	62.5	87.5	25	75	100
3	37.5	75	112.5	37.5	93.75	131.25	37.5	112.5	150
4	50	100	150	50	125	175	50	150	200
5	62.5	125	187.5	62.5	156.25	218.75	62.5	187.5	250
6	75	150	225	75	187.5	262.5	75	225	300

Lancaster, PA Site Assumptions

Classroom time per credit hour/semester hour (minutes)*	840
Undergraduate out-of-class engagement per credit hour (hours)	2
Graduate out-of-class engagement per credit hour (minimum)(hours)	2.5
Graduate out-of-class engagement per credit hour (maximum)(hours)	3

*Note that classroom time excludes final examinations.

Table 3. Lancaster, PA Site Hours Required Per Semester Hour/Credit Hour Granted

Semester Hours of Course	Undergraduate			Graduate (minimum)			Graduate (maximum)		
	Classroom Instruction	Out-of-class Engagement	Total Engagement	Classroom Instruction	Out-of-class Engagement	Total Engagement	Classroom Instruction	Out-of-class Engagement	Total Engagement
1	14	28	42	14	35	49	14	42	56
2	28	56	84	28	70	98	28	84	112
3	42	84	126	42	105	147	42	126	168
4	56	112	168	56	140	196	56	168	224
5	70	140	210	70	175	245	70	210	280
6	84	168	252	84	210	294	84	252	336

The tables above identify the difference in clock hours between instruction that happens in Virginia and instruction that happens in Pennsylvania. The State Council of Higher Education for Virginia defines a credit hour as "a unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system." Pennsylvania's Title 22 Chapter 31 code addresses educational curricula and states that "a semester credit hour represents a unit of curricular material that normally can be taught in a minimum of 14 hours of classroom instruction, plus appropriate outside preparation or the equivalent as determined by the faculty." Due to the variation in these definitions of a semester hour EMU has adopted different expectations for instructional time based on location of instruction.